



**2120 BEAVER ROAD \* LANDOVER \* MARYLAND \* 20785**  
**PHONE: 301-773-1600 \* FAX: 301-772-2958**

### Material Release Authorization

Management Company Name: \_\_\_\_\_

Property Name/Address: \_\_\_\_\_

Building number: \_\_\_\_\_ Apartment number: \_\_\_\_\_

Work order number: \_\_\_\_\_ Date: \_\_\_\_\_

Material Description: # rolls \_\_\_\_\_ Total yardage of all rolls \_\_\_\_\_

To Whom It May Concern:

I hereby give Suburban Floorcoverings, Inc. permission to leave the material specified above. I furthermore release Suburban Floorcoverings, Inc. from any liability due to loss, damage, theft, etc of said material. I also understand that I will be billed immediately for the materials and a \$70.00 trip charge under Suburban Floorcoverings' Net-30 Payment Contract. I will contact the office of Suburban Floorcoverings, Inc. at (301) 773-1600 to schedule the installation of the material, and understand that normal labor rates will apply.

Name: (Please Print) \_\_\_\_\_

Signature: \_\_\_\_\_